

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: 25 October, 1951

FROM :

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SUBJECT: Report for Week 18-25 October, 1951

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1. Gave a VIP orientation to [REDACTED]

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[REDACTED] This was attended by Mr. [REDACTED] of OSI from whom I received some very constructive assistance which will be incorporated into all future undertakings of this type.

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2. Discussed with Millikan of AD/ORR, [REDACTED] from the office of AD/OSI, [REDACTED] of OO, and [REDACTED] of OCI the problem of the briefing of outgoing attaches. ORR and OSI not only desire a continuance of the undertaking but seek to improve their product by eliminating any duplication that may now exist between the briefing and the lectures currently being given at the Strategic Intelligence School. OO is definitely interested in participating. OCI has not yet made up its mind.

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Met with Colonel Bogue, Director of the Strategic Intelligence School at his request to discuss the format of future briefings. Colonel Bogue said that the matter is being thrown into a committee and he would get in touch with me as soon as the committee had reached its findings. When that happens I intend to ask Colonel Bogue to be very specific about what his ideas are on the subject and to put them in writing.

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[REDACTED]

4. Replies have been received from many of the offices of the Assistant Directors expressing almost unanimous endorsement of the proposed indoctrination program for new employees.

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I used the word "almost" because the Office of Operations withheld endorsement on the basis that later indoctrination would reap more benefits. I discussed this viewpoint at length with Mr. [REDACTED] the Training Liaison Officer of OO, who expressed a personal view that the officials in OO would see this thing in its correct light after it had been in operation.

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We have just received response of the Deputy Director, Administration, on the subject. [REDACTED] had discussed this with me on the telephone, but came to a somewhat different conclusion than the one I had reached with Mr. Meloon who told me that all of the administrative personnel items which are of interest and benefit to new employees would be included in a special pamphlet which was being prepared by the Personnel office and which would be forwarded to the Office of Training as well as other places in CIA for comment.

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Same

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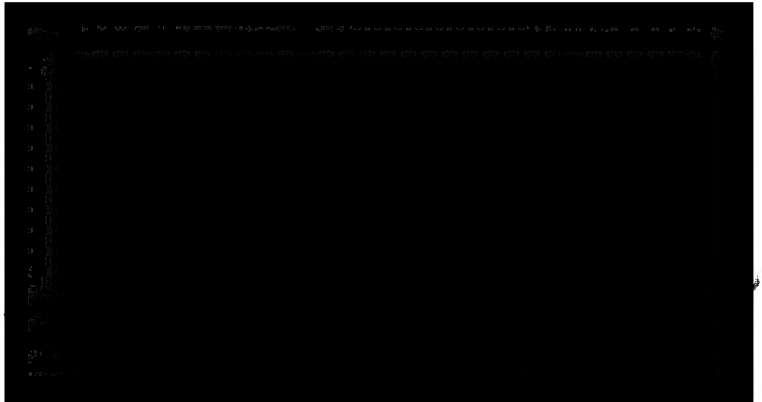
If the suggestions of the Deputy Director, Administration were to be adopted, the initial indoctrination could not be performed in three hours.

5. Received the Strategic Intelligence School request for speakers to participate in their future course. This had come from the Director of the School to the CIA channel which was formerly used, viz Mr. Kirkpatrick. [REDACTED] office told me that items of this nature with the Strategic Intelligence School and the [REDACTED] Office of Training. Accordingly, the CIA Orientations Officer made all arrangements for speakers to participate in the forthcoming SIS course and prepared the Agency letter of reply for Colonel Baird's signature to Colonel Bogue of SIS.

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This is the sort of  
thing you want to keep a  
check on.  
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